



Contractor Registration Form

(Mechanical, Electrical, Plumbing, Irrigation, Backflow, and Sign)

Building Inspections

The following documents are required for initial registration or changes to a current registration with the City of Stephenville (No form is needed for a renewal.):

- This completed application *(Fill in every space. Incomplete form will not be recognized.) (PLEASE PRINT)*
- Copy Mechanical, Electrical, Plumbing, Irrigation, Backflow, and Sign license with the State of Texas
- Copy of Driver's License and current contractor's insurance policy.
- Copy of Irrigator's current gauge calibration.
- No fee is required, and registration does not expire

Authorized signers: You have two ways to add authorized signers to your registration. You can provide either one.

1. On company letterhead, provide a letter indicating by name each person who has permission to pull permits. The letter must be signed by the license holder and dated.
2. In place of a letter, you can fill out the section below for authorized signers and sign.

| | | | | |
|--|------------------------------|------------------|-----------------|-------------------|
| Contractor Type : | | | | |
| (Please Circle) | <i>Mechanical</i> | <i>Plumbing</i> | <i>Backflow</i> | <i>General</i> |
| | <i>Electrical</i> | <i>Irrigator</i> | <i>Sign</i> | <i>Contractor</i> |
| License Holder Name: | | | | |
| Texas License#: | | Exp. Date: | | |
| Company Name: | | | | |
| Mailing Address: | | | | |
| Physical Address: | | | | |
| City: | | State: | | Zip Code: |
| Phone Number | 2 nd Phone Number | Emergency # | | Fax # |
| Company Owner's Legal Name: | | | | |
| Email Address: | | | | |
| List of persons who are authorized to pull permit in name of contractor: <i>(If no one else is authorized but the license holder please label "license Holder")</i> | | | | |
| License Holder's Name Print: | | | | |
| License Holder's Signature: | | | | |